



POLICY AND RESOURCES SCRUTINY COMMITTEE – 14TH JANUARY 2020

SUBJECT: POLICY AND RESOURCES SCRUTINY COMMITTEE FORWARD WORK PROGRAMME

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

1.1 To report the Policy and Resources Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

3. RECOMMENDATIONS

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To improve the operation of scrutiny.

5. THE REPORT

5.1 The Policy and Resources Scrutiny Committee forward work programme includes all reports that were identified at the scrutiny committee meeting on 12th November, 2019. The work programme outlines the reports planned for the period January 2020 to April 2020.

5.2 The forward work programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

5.3 The Policy and Resources Scrutiny Committee Forward Work Programme is attached at Appendix 1, which presents the current status as at 6th January, 2020. The Cabinet Work Programme is attached at Appendix 2. A copy of the prioritisation flowchart is attached at appendix 3 to assist the scrutiny committee to determine what items should be added to the

forward work programme.

5.4 **Conclusion**

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. **ASSUMPTIONS**

6.1 No assumptions are necessary.

7. **LINKS TO RELEVANT COUNCIL POLICIES**

7.1 The operation of scrutiny is required by the Local Government Act 2000. The Local Government Wales Measure 2011 and subsequent Statutory Guidance include requirements to publicise the work of scrutiny committees. The operation of scrutiny committee forward work programmes was agreed following decisions by Council in October 2013 and October 2015.

7.2 **Corporate Plan 2018-2023.**

Scrutiny Committee forward work programmes contributes towards and impacts upon the Corporate Well-being Objectives by ensuring that the Executive is held to account for its Corporate Objectives, which are:

Objective 1 - Improve education opportunities for all

Objective 2 - Enabling employment

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015

Objective 6 - Support citizens to remain independent and improve their well-being

8. **WELL-BEING OF FUTURE GENERATIONS**

8.1 The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh Language
- A globally responsible Wales

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications arising as a result of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no specific financial implications arising as a result of this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no specific personnel implications arising as a result of this report.

12. CONSULTATIONS

12.1 There are no consultation responses that have not been included in this report.

13. STATUTORY POWER

13.1 The Local Government Act 2000, The Local Government (Wales) Measure 2011.

Author: Mark Jacques, Scrutiny Officer

Consultees: Richard Edmunds, Corporate Director for Education and Corporate Services
Robert Tranter, Head of Legal Services/Monitoring Officer
Lisa Lane, Head of Democratic Services and Deputy Monitoring Officer, Legal Services
Councillor James Pritchard, Chair, Policy and Resources Scrutiny Committee
Councillor Gez Kirby, Vice Chair, Policy and Resources Scrutiny Committee

Appendices:

Appendix 1 Policy and Resources Scrutiny Committee Forward Work Programme
Appendix 2 Cabinet Forward Work Programme
Appendix 3 Forward Work Programme Prioritisation Flowchart

Appendix 1 - Forward Work Programme - Policy & Resources

| Date | Title | Key Issues | Author | Cabinet Member |
|------------------|--|--|-------------------|-----------------------|
| 14/01/2020 17:30 | Use of Reserves | Ensuring Authority is open and transparent about what reserves are held for and why. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | (17) Consultation & Engagement Framework | Part of #TeamCaerphilly Action Plan | Lancaster, Hayley | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Treasury Management Strategy | To ensure members have the opportunity to ask questions and propose changes for Full Council to consider in respect of the | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Information Item - Write off Debts | To comply with Financial Regulations | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Information Item - Capital budget monitoring 2019/20 -Period 7 | To ensure members are aware of any issues in respect of capital expenditure. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Information Item - Capital Strategy 2020/21 | To ensure members have an opportunity to call this report to the Agenda if they wish to ask questions and raise comments /or changes prior to Council approval. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Information Item - Whole Authority Budget Monitoring | Ensuring budget monitoring reports are presented and members are given the opportunity to see how spend is progressing against budget to ensure services spend within Council approved limits. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 14/01/2020 17:30 | Information Item - Corporate Services & Miscellaneous Finance - Budget Monitoring - Period 7 | To ensure members are aware of any issues in respect of services overspending. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 25/02/2020 17:30 | Treasury management – Period 9 | Ensuring level of investment income on target to budget for 2019/20 and advise of borrowing for 2019/20. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 25/02/2020 17:30 | Caerphilly County Borough Council's Strategic Equality Plan 2020-2024 | To seek approval of the Strategic Equality Plan 2020-2024 to be formally adopted as Council Policy. | Cullinane, Anwen | Cllr. Stenner, Eluned |

Appendix 2 - Forward Work Programme - Cabinet

| Date | Title | Key Issues | Author | Cabinet Member |
|------------------|--|--|--------------------------------|-----------------------|
| 15/01/2020 10:30 | Affordable Housing New Build | For Cabinet to note the progress on a number of new builds and refurbishment projects, and to seek Cabinet approval to appropriate the land at Ty Darren, Risca and the transfer of associated funds to Caerphilly Homes. | Couzens, Shaun; Williams, Mark | Cllr. Phipps, Lisa |
| 15/01/2020 10:30 | Waste and Recycling Collection Systems | To advise Cabinet of the findings of the Regeneration and Environment Scrutiny Waste Review Working Group and to seek Cabinet approval for recommendations relating to the Authority's waste and recycling services. | Hartshorn, Robert | Cllr. George, Nigel |
| 15/01/2020 10:30 | VTF Civic Crowdfunding Proposal | To agree a partnership funding arrangement with Welsh Government and a number of neighbouring local authorities including Merthyr Tydfil, Neath Port Talbot, Torfaen, Bridgend and Blaenau Gwent to support the development of a crowdfunding platform aimed at delivering community and civic led projects. | Kyte, Rhian | Cllr. Morgan, Sean |
| 29/01/2020 10:30 | To determine a specific discretionary rate relief scheme in respect of Welsh Government (WG) 2019/20 Grant Funding | To agree proposals for distribution of the funding | Carpenter, John | Cllr. Stenner, Eluned |
| 29/01/2020 10:45 | Proposed Use of Reserves | To consider proposals for the use of reserves. | Harris, Stephen R | Cllr. Stenner, Eluned |
| 29/01/2020 11:00 | Corporate Volunteering | To consider our options for the establishment of a Corporate Volunteering Scheme on a Directorate or Whole Organisation basis. | Peters, Kathryn; Street, Dave | Cllr. Gordon, Colin J |
| 29/01/2020 11:15 | Community Sport - Regional agenda | To consider future delivery options for community sport on a regional (pan "Gwent") basis. | Lougher, Jared | Cllr. George, Nigel |
| 12/02/2020 10:30 | Heads of the Valleys Masterplan | The report is seeking the view of members prior to its presentation to Cabinet, where Cabinet will be asked to endorse the Draft Masterplan as the basis for a public consultation exercise. | Kyte, Rhian | Cllr. Stenner, Eluned |
| 12/02/2020 10:30 | Land adjacent to Transcend, Ystrad Mynach | To consider options for the sale of land. | Williams, Mark | Cllr. Phipps, Lisa |

Appendix 2 - Forward Work Programme - Cabinet

| Date | Title | Key Issues | Author | Cabinet Member |
|------------------|--|---|--------------------------------------|-----------------------|
| 12/02/2020 10:30 | ERDF 4.4 Funding opportunities - The Lawn Industrial Estate, Rhymney and Ty Du, Nelson | This report outlines the opportunities for the council to enhance the development at Ty Ddu, Neslon with further industrial units | Kyte, Rhian | Cllr. Morgan, Sean |
| 12/02/2020 10:30 | Caerphilly LA FSM Strategy | Consider a coordinated approach to accelerating the progress of this group of learners | Warren, Paul | Cllr. Jones, Barbara |
| 26/02/2020 10:30 | Directorate Performance Assessments | To discuss and approve the new Directorate Performance Assessments and service planning framework. | Roberts, Ros | Cllr. Stenner, Eluned |
| 26/02/2020 10:30 | (17) Consultation & Engagement Framework | Part of #TeamCaerphilly Action Plan To approve the EAS Business Plan for 20-21 | Lancaster, Hayley | Cllr. Stenner, Eluned |
| 11/03/2020 10:30 | EAS Business Plan | | Cole, Keri | Cllr. Jones, Barbara |
| 11/03/2020 10:30 | Caerphilly County Borough Council's Strategic Equality Plan 2020-2024 | To seek approval of the Strategic Equality Plan 2020-2024 to be formally adopted as Council Policy. | Cullinane, Anwen | Cllr. Stenner, Eluned |
| 11/03/2020 10:30 | Integrated Transport Unit with RCT CBC/ CCBC | Consideration of a collaborative approach to the delivery of Integrated Transport Unit services. | Lloyd, Marcus | Cllr. Morgan, Sean |
| 25/03/2020 10:30 | (16) Community Asset Transfer Policy to be finalised and approved by Cabinet | Strategic Plan - Development of a policy and options to deliver a framework for Community Asset Transfer | Peters, Kathryn; Broadhurst, Timothy | Cllr. Stenner, Eluned |

Scrutiny Committee Forward Work Programme Prioritisation

